



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

August 21, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

26 August 21, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**AMENDMENT 1 TO CONTRACT NO. 77240 FOR THE
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES
FOR MONTROSE/ALTADENA MEDIANS
IN THE UNINCORPORATED COUNTY AREA OF ALTADENA
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

This action is to expand the service areas for landscape and grounds maintenance for Montrose/Altadena medians in the unincorporated County area of Altadena to add newly constructed landscaped medians on Woodbury Road from Windsor Avenue to Santa Anita Avenue.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the work continues to be categorically exempt from the provisions of the California Environmental Quality Act.
2. Find that these services continue to be more economically performed by an independent contractor than by County of Los Angeles employees.
3. Approve Amendment 1 to Contract No. 77240 with Far East Landscape and Maintenance, Inc., for landscape and grounds maintenance services for Montrose/Altadena medians to expand the service areas commencing on October 23, 2012, or execution by both parties, whichever occurs last, at an additional prorated amount of \$2,800 to increase the annual amount from \$42,840 to \$45,640 for the current contract year and an additional amount of \$8,400 to increase the annual amount from \$42,840 to \$51,240 for the remaining two option years with a potential contract maximum sum of \$233,800 and a potential maximum contract term of five years.

4. Authorize the Director of Public Works or her designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.

5. Authorize the Director of Public Works or her designee to execute the amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to expand the areas for landscape and grounds maintenance services for the Montrose/Altadena medians in the unincorporated County area of Altadena to add newly constructed landscaped medians on Woodbury Road from Windsor Avenue to Santa Anita Avenue.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive and cost-effective manner will support the Department of Public Works (Public Works) in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested increased contract amount of \$2,800, prorated for the remainder of the current contract year, will increase the annual amount from \$42,840 to \$45,640 for the current contract year; and for the subsequent two option years, the annual contract amount will be increased by \$8,400 (\$700.00 per month) increasing the annual amount from \$42,840 to \$51,240 plus 10 percent contingency for unforeseen, additional work within the scope of work of the contract, if required.

Funding for the additional services is available in the Fifth Supervisorial District's Road Construction Program in the Fiscal Year 2012-13 Road Fund Budget. Funding to finance the subsequent option years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On February 16, 2010, Agenda Item 31, your Board approved Contract No. 77240 for landscape and grounds maintenance services for Montrose/Altadena medians for an initial one-year period with four 1-year renewal options for a total contract period of five years commencing on February 23, 2010, in the annual contract amount of \$42,840 with Far East Landscape and Maintenance Inc., located in Valencia, California. The contract is in its second optional contract term with two remaining option years.

Commencing on October 23, 2012, or execution by both parties, whichever occurs last, Amendment 1 to this contract will expand the service areas to include newly constructed landscaped medians on Woodbury Road from Windsor Avenue to Santa Anita Avenue in the unincorporated County area of Altadena and will be substantially similar to the enclosed form (Enclosure), continuing the contract's

current terms, specifications, and conditions. Prior to the Director of Public Works or her designee executing this amendment, the contractor will sign and County Counsel will review it as to form.

The contractor has agreed to pay its full-time employees the current Living Wage Rate approved by your Board on February 6, 2007, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to this contract, as County employees can perform these contracted services. This contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by your Board and will comply with the County's Living Wage reporting requirements.

Pursuant to the applicable memorandum of understanding, the appropriate union was notified on July 2, 2012, of this recommended action to amend the contract. The union has not asked to meet with Public Works regarding this amendment.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the amended services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

The proposed work is categorically exempt from the California Environmental Quality Act (CEQA). The work is within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(h) of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendment will continue the current contracted services and expand the service areas.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

The Honorable Board of Supervisors

8/21/2012

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Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department, Contracts Division
(w/o enc.)

AMENDMENT 1 TO CONTRACT NO. 77240

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES FOR
MONTROSE/ALTADENA MEDIANS

THIS AMENDMENT, made and entered into this ____ day of _____, 2012, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and FAR EAST LANDSCAPE AND MAINTENANCE, INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 77240 was entered into between the COUNTY and the CONTRACTOR, on February 16, 2010, to provide landscape and grounds maintenance services for a period of one year with four 1-year renewal options commencing on February 23, 2010; and

WHEREAS, the COUNTY desires to expand the Montrose/Altadena service area to include the Woodbury Road medians from Windsor Avenue to Santa Anita Avenue medians.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 77240 between them shall be amended as follows:

FIRST: The Contract is hereby amended to provide that the CONTRACTOR shall perform landscape and grounds maintenance services for the following additional service areas as reflected in Attachment A, commencing on October 23, 2012, or execution by both parties, whichever occurs last:

- Woodbury Road medians from Windsor Avenue to Santa Anita Avenue medians.

This Contract's Exhibit E.3-1 (Service Area Maps for Montrose/Altadena Medians) shall be expanded to include the areas depicted in Attachment A.

SECOND: This Contract's annual sum, prorated for the current Contract year, will increase from \$42,840 to \$45,640, an increase of \$2,800 for the additional service area. This Contract's annual sum for the subsequent contract option years will be increased by \$8,400 (\$700.00 per month), increasing the annual amount from \$42,840 to \$51,240, or such greater amount as the Board may approve (Maximum Contract Sum).

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the amended services to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in Form PW-2.1 (Attachment B) for the Woodbury Road medians from Windsor Avenue to Santa Anita Avenue.

FIFTH: Except as modified by this AMENDMENT, all other terms, conditions, requirements, and specifications of this Contract shall remain in full force and effect.

Page 2 of 3

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

By _____
Deputy

FAR EAST LANDSCAPE AND
MAINTENANCE, INC.


By _____
Its President

Type or Print Name


By _____
Its Secretary

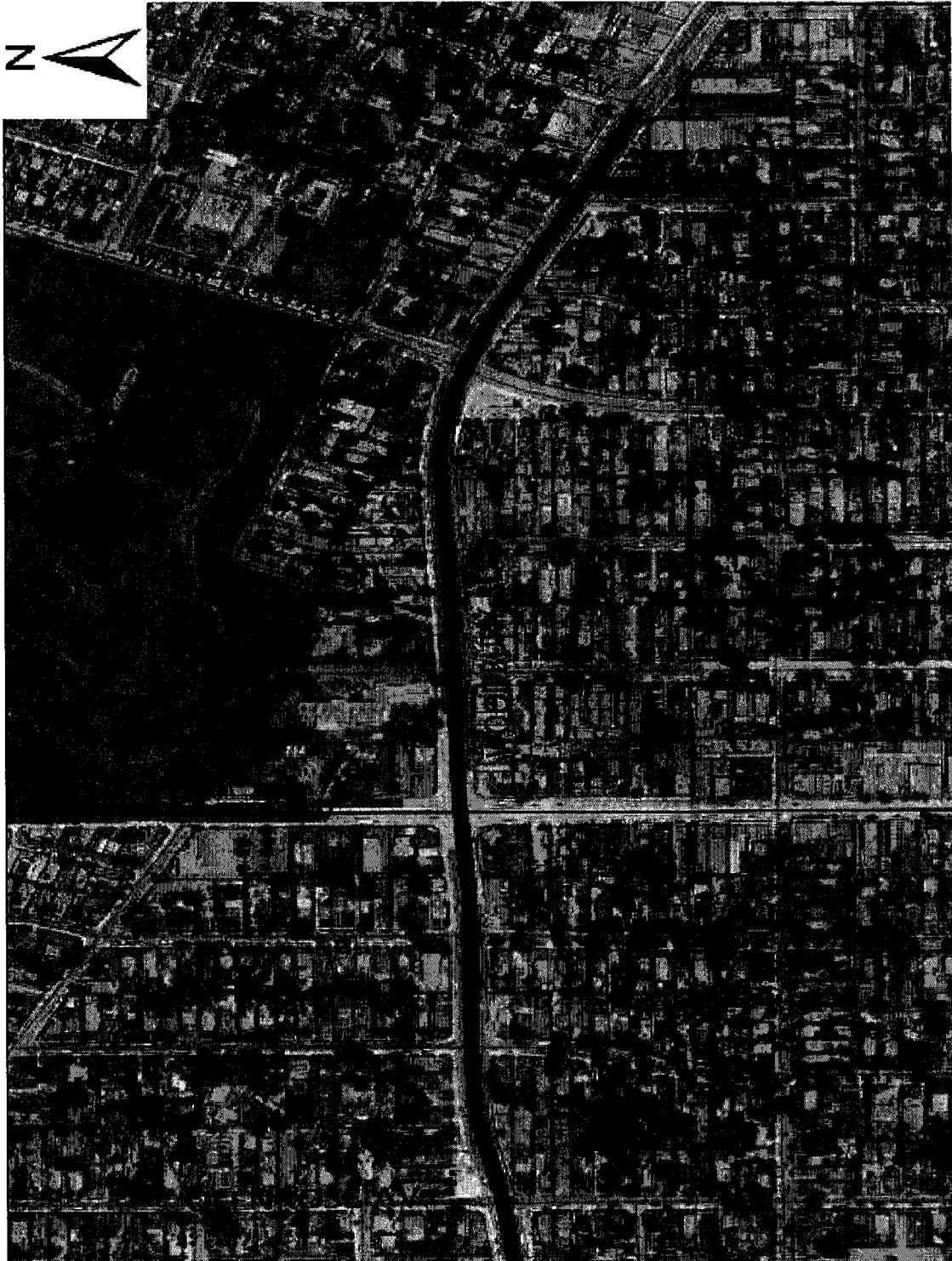
Type or Print Name

Date

	LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS	
	ROAD MAINTENANCE DIVISION – LANDSCAPE MEDIAN CONTRACTS	
	CONTRACT	MONTROSE/ALTADENA MEDIANS
LOCATION		WOODBURY RD – WINDSOR AV TO SANTA ANITA AV (PAGE 1 OF 2)
TG: 535 F6-J6		



	LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS	
	ROAD MAINTENANCE DIVISION – LANDSCAPE MEDIAN CONTRACTS	
	CONTRACT	MONTROSE/ALTADENA MEDIANS
LOCATION		WOODBURY RD – WINDSOR AV TO SANTA ANITA AV (PAGE 2 OF 2)
TG: 535 F6-J6		



SCHEDULE OF PRICES

FOR

**MONTROSE / ALTADENA MEDIANS – LANDSCAPE AND MEDIAN MAINTENANCE
SERVICES**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices (cost per frequency) quoted, if any, will apply to the actual quantities, whatever they may be. The words "frequency" and "unit" are to be used interchangeably.

WOODBURY ROAD MEDIANS FROM WINDSOR AVENUE TO SANTA ANITA AVENUE

ITEM	ITEM DESCRIPTION	MINIMUM HOURS PER FREQUENCY	PROPOSED HOURS PER FREQUENCY	FREQUENCY	COST PER HOUR	ANNUAL COST
(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
1.	Mowing					
	a. General Turf Areas	N/A	N/A	N/A	\$ N/A	\$ N/A
	b. Specialized Areas	N/A	N/A	N/A	\$ N/A	\$ N/A
2.	Site Inspection and Reporting Per Requirements	1	1	52	\$ 10	\$ 520
3.	Management/ Supervision	1	1	52	\$ 10	\$ 520
4.	Mechanical Edging					
	a. Turf Areas	N/A	N/A	N/A	\$ N/A	\$ N/A
	b. Groundcover	N/A	N/A	N/A	\$ N/A	\$ N/A
5.	Weed Removal					
	a. Walks, Beds, Planters, and Groundcover Hardscape	1	1	26	\$ 70	\$ 1,820
	b. Bare Areas	1	1	12	\$ 20	\$ 240

**ATTACHMENT B
FORM PW-2.1**

ITEM	ITEM DESCRIPTION	MINIMUM HOURS PER FREQUENCY	PROPOSED HOURS PER FREQUENCY	FREQUENCY	COST PER HOUR	ANNUAL COST
(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
	c. Undeveloped Areas	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
6.	Litter Control					
	a. Developed Areas	<u>1</u>	<u>1</u>	<u>52</u>	\$ <u>20</u>	\$ <u>1,040</u>
	b. Undeveloped Areas	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
7.	Raking					
	a. Turf Under Trees	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
	b. Planter Beds and Planters	<u>1</u>	<u>1</u>	<u>26</u>	\$ <u>20</u>	\$ <u>520</u>
8.	Clearance Pruning /Hedge Trimming					
	a. Tree Safety Clearance/Tree Pruning	<u>1</u>	<u>1</u>	<u>6</u>	\$ <u>100</u>	\$ <u>600</u>
	b. Shrub Safety Clearance/ Shrub Pruning	<u>1</u>	<u>1</u>	<u>2</u>	\$ <u>50</u>	\$ <u>100</u>
	c. Hedge Shaping and Trimming	<u>1</u>	<u>1</u>	<u>2</u>	\$ <u>50</u>	\$ <u>100</u>
	d. Groundcover Thinning/Turf Reseeding	<u>1</u>	<u>1</u>	<u>1</u>	\$ <u>100</u>	\$ <u>100</u>
9.	Sweeping – Hard Surfaces, Walks, and Steps	<u>1</u>	<u>1</u>	<u>12</u>	\$ <u>20</u>	\$ <u>240</u>
10.	Aerification	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
11.	Rodent Control	<u>As Needed</u>	<u>As Needed</u>	<u>As Needed</u>	\$ <u>100</u>	<u>As Needed</u>
12.	Plant Fertilization	<u>As Needed</u>	<u>As Needed</u>	<u>As Needed</u>	\$ <u>100</u>	\$ <u>As Needed</u>

**ATTACHMENT B
FORM PW-2.1**

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(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
13.	Replenish Mulch	<u>1</u>	<u>1</u>	<u>2</u>	\$ <u>50</u>	\$ <u>100</u>
14.	Chemical Application					
	a. Turf – detailing general turf areas with systemic herbicides	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
	b. Beds and Planters, Walkways, Hard Surfaces, Undeveloped Areas, Drainage Areas, Curb and Gutter, Expansion Joints, Roadways, Stream Beds – with systematic herbicides	<u>1</u>	<u>1</u>	<u>6</u>	\$ <u>100</u>	\$ <u>600</u>
15.	Maintenance Description – Automatic					
	***Note: All irrigation replacement parts shall be as per original installation or approved equal by the County of Los Angeles					
	a. Valve Box Integrity – replace covers, check for safety & security	<u>0.5</u>	<u>.5</u>	<u>52</u>	\$ <u>10</u>	\$ <u>520</u>
	b. Inspect, Operate,					

**ATTACHMENT B
FORM PW-2.1**

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(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
	Control, and Make Adjustments of all Irrigations. Contractor not responsible for replacement of backflow & irrigation timers	<u>0.5</u>	<u>.5</u>	<u>52</u>	\$ <u>10</u>	\$ <u>520</u>
	c. Inspect salt build-up and inject solutions for cleaning	<u>As Needed</u>	<u>As Needed</u>	<u>As Needed</u>	\$ <u>10</u>	\$ <u>As Needed</u>
	d. Repair, replace, relocate sprinkler heads, valves and drip emitters (including labor and material)	<u>As Needed</u>	<u>As Needed</u>	<u>As Needed</u>	\$ <u>50</u>	\$ <u>As Needed</u>
	e. Inspect excessively wet & dry areas	<u>0.5</u>	<u>.5</u>	<u>52</u>	\$ <u>5</u>	\$ <u>130</u>
	f. Flush & inspect Y-filter at each RCV	<u>0.5</u>	<u>.5</u>	<u>6</u>	\$ <u>10</u>	\$ <u>30</u>
	g. Flush & inspect Y-filter at backflow	<u>1</u>	<u>1</u>	<u>1</u>	\$ <u>100</u>	\$ <u>100</u>
	h. Reset rain sensor on controller	<u>As Needed</u>	<u>As Needed</u>	<u>As Needed</u>	\$ <u>50</u>	\$ <u>As Needed</u>
	i. Flush each irrigation system (6 and every time any					

**ATTACHMENT B
FORM PW-2.1**

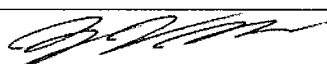
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(PROPOSED HOURS PER FREQUENCY) x (FREQUENCY) x (COST PER HOUR) = ANNUAL COST						
	work is done on the irrigation system)	<u>1</u>	<u>1</u>	<u>6</u>	\$ <u>100</u>	\$ <u>600</u>
	j. Manual watering of shrubs, ground covers and trees	<u>As Needed</u>	<u>As Needed</u>	<u>As Needed</u>	\$ <u>10</u>	\$ <u>As Needed</u>

ANNUAL SUBTOTAL – WOODBURY ROAD MEDIANS FROM WINDSOR AVENUE TO SANTA ANITA AVENUE	\$ <u>8,400.00</u>
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TOTAL COST SUMMARY

REFERENCE PAGE	AREA	ANNUAL SUBTOTAL
	WOODBURY ROAD MEDIANS FROM WINDSOR AVENUE TO SANTA ANITA AVENUE	\$ <u>8,400.00</u>

Total Proposed Annual Price	\$ <u>8,400.00</u>
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Legal Name Of Proposer			Far East Landscape and Maintenance Inc.		
Signature Of Person Authorized To Submit Proposal			Tony Moon 		
Title Of Authorized Person			President		
Date 05/31/12	State Contractor's License Number 936346		License Type C-27		
Proposer's Address: 27118 Colebrook Pl., Valencia CA 91354					
Phone 1-661-297-0918		Facsimile 1-661-297-6282		E-Mail fareastmoon1@yahoo.com	

P:\aspub\CONTRACT\Melissa\MEDIANS\EASTCNTY\07 Rebid\04.1 PW2.doc

WOODBURY ROAD MEDIANS FROM WINDSOR AVENUE TO SANTA ANITA AVENUE

STAFFING PLAN AND COST METHODOLOGY FOR CONTRACT:

PROPOSER: FAR-EAST LANDSCAPE[illegible]

- * All employees shown must be FULL-TIME employees of the proposer, unless exemption to use Part-Time employees has been granted by the County.

** Living wage rate shall be at least \$11.84 per hour.

**** Minimum cost for health insurance is \$2.20/hour if hourly wage rate is between \$9.64 and \$11.84, unless exemption from Living Wage requirements has been granted by the County.

Note: This cost methodology is to show, in detail, how the Proposer arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Proposer's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Proposer's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Far East Landscape & Maintenance Inc.

Name of Proposer

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Signature _____

6/23/2012

Date _____